

## Faculty Council Meeting

Jaipuria Institute of Management,  
Noida

Date: May 12, 2021 (11:00 pm-1:03 pm), Venue: Zoom  
(<https://jaipuria-ac-in.zoom.us/j/91626695927?pwd=eXdHYlpuOEIpbVpSbXRtajJBYkt6UT09>)

The broad agenda of meeting was as follows:

### Agenda

1. Administration responsibilities and KRAs
2. Examination: Record of Answer Scripts
3. Courses added and dropped
4. Curriculum Architecture
5. Presentation of Programme Objectives (PO) attainment levels for AY 2020-21 of PGDM, PGDM (M), and PGDM (SM) programme.
6. Discussion on PO attainment levels for AY 2021-22 of PGDM, PGDM (M), and PGDM (SM) programme.
7. Presentation of course attainment levels for AY 2021-22 of PGDM, PGDM (M), and PGDM (SM) programme
8. Finalization of course attainment levels for AY 2021-22 of PGDM, PGDM (M), and PGDM (SM) programme
9. Internal Assessment Marks
10. Any other item

### Minutes of Meeting

1. The meeting was presided by Director, Dr. DN Pandey.
2. Director complimented Exam Controller, Prof. Joy Patra for the smooth conduct of Term III and VI exams.
3. Director thanked the existing team for carrying out administrative responsibilities with full dedication and hard work. Further, he requested Dean- A to present the list for academic year 2021-22. While mentioning that the KRAs would be shared soon, director extended best wishes to the new team. He also suggested Dean – A to conduct separate FCMs in bringing clarity to different roles and processes by the end of this month.
4. Director requested Exam Controller, Prof. Joy Patra to brief the council on maintaining record of answer scripts. While mentioning that question wise marks and comments should be saved on answer scripts for all trimesters, Prof. Patra sought feedback of course instructors. Based on the observations of instructors, it was decided that Exam controller in consultation with Dean-

- A would present a feasible solution of incorporating these for the past trimesters. Also, it was decided that from the coming academic year, model solutions would be shared with students.
5. The Dean (Academics) Dr. Swati Agrawal, briefed about the courses added and dropped for the forthcoming batches commencing from July 2021 – 2022.
  6. Curriculum architecture for the batch 2021-23 was discussed and approved.
  7. The Dean (Academics) requested the Programme Directors to present the Programme Objectives attainment levels for AY 2020-2021 and the final Action Plan for the AY 2021-22. The Dean (A) requested the Area Chairs to present the Course attainment levels for AY 2020-2021 of the courses in their respective areas to the faculty council for its approval.

Sl. No.	Subject	Action by																																																																								
1	<p>The Programme Director - PGDM presented the PO attainment levels for AY 2020-21 of PGDM and discussed the same with the members of the committee.</p> <p style="text-align: center;"><b>Overall PO Attainment calculation (AY 2020-21)</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>PO1</th> <th>PO2</th> <th>PO3</th> <th>PO4</th> <th>PO5</th> <th>PO6</th> </tr> </thead> <tbody> <tr> <td><b>Direct Attainment</b></td> <td>2.72</td> <td>2.83</td> <td>2.41</td> <td>2.75</td> <td>2.50</td> <td>2.80</td> </tr> <tr> <td><b>Overall Indirect</b></td> <td>2.55</td> <td>2.58</td> <td>2.58</td> <td>2.70</td> <td>2.53</td> <td>2.67</td> </tr> <tr> <td><b>80% of Direct</b></td> <td>2.18</td> <td>2.27</td> <td>1.93</td> <td>2.20</td> <td>2.00</td> <td>2.24</td> </tr> <tr> <td><b>20% of Indirect</b></td> <td>0.51</td> <td>0.52</td> <td>0.52</td> <td>0.54</td> <td>0.51</td> <td>0.53</td> </tr> <tr> <td><b>Overall PO Attainment</b></td> <td><b>2.69</b></td> <td><b>2.78</b></td> <td><b>2.44</b></td> <td><b>2.74</b></td> <td><b>2.51</b></td> <td><b>2.77</b></td> </tr> </tbody> </table>		PO1	PO2	PO3	PO4	PO5	PO6	<b>Direct Attainment</b>	2.72	2.83	2.41	2.75	2.50	2.80	<b>Overall Indirect</b>	2.55	2.58	2.58	2.70	2.53	2.67	<b>80% of Direct</b>	2.18	2.27	1.93	2.20	2.00	2.24	<b>20% of Indirect</b>	0.51	0.52	0.52	0.54	0.51	0.53	<b>Overall PO Attainment</b>	<b>2.69</b>	<b>2.78</b>	<b>2.44</b>	<b>2.74</b>	<b>2.51</b>	<b>2.77</b>	Programme Director, PGDM																														
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		Management					
9	MKT2 01	Marketing Management	II	177	90	51%	M
10	FIN20 1	Corporate Finance	II	177	89	50%	M
11	FIN20 2	Management Accounting	II	177	161	91%	H
12	HR20 1	Managing Human Resources	II	177	117	66%	H
13	OM20 1	Operations Management	II	177	170	96%	H
14	ECO2 01	Business and Economic Environment	II	177	108	61%	H
15	BC20 1	Professional Spoken Communication	II	177	91	51%	M
16	GM20 2	Workshop on Design Thinking	II	177	172	97%	H
17	GM20 1	Legal Aspects of Management (Seminar)	II	177	167	95%	H
18	GM30 1	Strategic Management	III	168	127	76%	H
19	IT301	Management Information Systems	III	168	152	90%	H
20	OM30 1	Business Research Methods	III	168	151	90%	H
21	AMC3 01	Applied Managerial Communication	III	168	122	73%	H
22	GM30 2	Workshop on Entrepreneurship	III	168	163	97%	H
23	GM30 4	Workshop on Professional Ethics	III	168	140	83%	H
24	ECO3 01	Business, Environment and Social Sustainability (Seminar)	III	168	167	99%	H
25	GM30 3	Strategy Simulation (Workshop)	III	168	167	99%	H

3 The Programme Director – PGDM (M) presented the PO attainment levels for AY 2020-21 of PGDM(M) and discussed the same with the members of the committee.

Programme Director,  
PGDM(M)

**Overall PO Attainment calculation of PGDM-M (AY 2020-21)**

	PO1	PO2	PO3	PO4	PO5	PO6
Direct Attainment	2.63	2.67	2.61	2.50	2.29	2.64
Overall Indirect	2.60	2.67	2.62	2.65	2.67	2.74
80% of Direct	2.10	2.13	2.09	2.00	1.83	2.12

	20% of Indirect	0.52	0.53	0.52	0.53	0.53	0.55
	Overall PO Attainment	2.62	2.67	2.61	2.53	2.36	2.66

4 Next the area chairs presented the course attainment levels of the courses in their respective areas. The courses not meeting the attainment level probed for reasons. Area chairs and respective course instructors deliberate on the reasons and based on these deliberations corrective measures are designed and implemented in next AY. The course attainment levels for the AY 2020-21 PGDM (M) are as follows:

**Calculation of Course Attainment for PGDM-M( AY 2020-21)**

S.No.	Course Code	Course Name	Total No. Students	No. of students achieving target	% achieving Target
1	FIN101	Accounting Fundamentals	111	26	23.42
2	BC101	Business Text Analysis	109	61	55.96
3	IT101	Data Analysis Using Spreadsheet	112	86	76.78
4	MKT101	Fundamentals of Marketing	112	76	67.86
5	ECO101	Managerial Economics	112	47	41.96
6	HR101	Organizational Behaviour	109	73	66.97
7	GM101	Principles of Management	109	63	57.80
8	IT101	Statistics for Management	112	77	68.75
9	MKT201	Marketing Management	111	78	70.27
10	FIN201	Corporate Finance	111	35	31.53
11	FIN202	Management Accounting	111	100	90.09
12	HR201	Managing Human Resources	111	77	69.37
13	OM201	Operations Management	111	100	90.09
14	ECO201	Business and Economic Environment	111	67	60.36
15	BC201	Professional Spoken Communication	111	77	69.37
16	GM202	Workshop on Design Thinking	109	107	98.17
17	GM201	Legal Aspects of Management	105	62	59.05
18	GM301	Strategic Management	105	56	53.33
19	IT301	Management Information Systems	108	54	50.00
20	OM301	Business Research Methods	105	72	68.57

21	AMC301	Applied Managerial Communication	105	55	52.38	M
22	GM302	Workshop on Entrepreneurship	105	100	95.23	H
23	GM304	Workshop on Professional Ethics	105	104	99.05	H
24	ECO301	Business, Environment and Social Sustainability	111	106	95.49	H
25	GM303	Strategy Simulation	105	103	98.10	H
26	MKT301	Marketing Planning and Control	105	100	95.24	H

5 The Programme Director - PGDM(SM) presented the PO attainment levels for AY 2020-21 of PGDM(SM) and discussed the same with the members of the committee.

Programme Director, PGDM (SM)

**Overall PO Attainment calculation (AY 2020-21)**

	PO1	PO2	PO3	PO4	PO5	PO6
Direct Attainment	2.61	2.75	2.43	2.67	2.80	2.93
Overall Indirect	2.61	2.66	2.63	2.72	2.62	2.75
100% of Direct	2.09	2.20	1.94	2.13	2.24	2.34
100% of Indirect	0.52	0.53	0.53	0.54	0.52	0.55
Overall PO Attainment	2.61	2.73	2.47	2.68	2.76	2.89

6 Next the area chairs presented the course attainment levels of the courses in their respective areas. The courses not meeting the attainment level probed for reasons. Area chairs and respective course instructors deliberate on the reasons and based on these deliberations corrective measures are designed and implemented in next AY. The course attainment levels for the AY 2020-21 PGDM (SM) are as follows:

Area Chairs


S.No.	Course Code	Course Name	Total Number of Students	No. of students achieving target	% Achieving Target	Attainment
1	IT101	Data Analysis Using Spreadsheet	32	26	81.25	H
2	FIN101	Accounting Fundamentals	32	10	31.25	L
3	ECO101	Managerial Economics	32	20	62.50	M
4	IT101	Statistics for Management	32	25	78.13	H
5	HR101	Organizational Behaviour	32	17	53.13	M
6	BC101	Business Text Analysis	32	32	100.00	H
7	MKT101	Fundamentals of Marketing	32	19	59.38	M
8	GM101	Principles of Management	32	19	59.38	M
9	MKT201	Marketing Management	32	22	68.75	H
10	FIN201	Corporate Finance	32	14	43.75	L
11	HR201	Managing Human Resources	32	17	53.13	M
12	OM201	Operations Management	32	31	96.88	H


13	ECO20 1	Business economic Environment	32	18	56.25	M	
14	BC201	Professional Spoken Communication	32	20	62.50	M	
15	FIN202	Management Accounting	32	29	90.63	H	
16	GM201	Legal Aspects of Management	32	19	59.38	M	
17	GM202	Workshop on Design Thinking	32	31	96.88	H	
18	GM301	Strategic Management	31	23	74.19	H	
19	BC301	Applied Managerial Communication	31	31	100.00	H	
20	IT301	Management Information Systems	31	19	61.29	M	
21	OM301	Business Research Methods	31	29	93.55	H	
22	GM304	Workshop on Professional Ethics	31	30	96.77	H	
23	GM302	Workshop on Entrepreneurship	31	31	100.00	H	
24	ECO30 1	Business, Environment and Social Sustainability (Seminar)	31	31	100.00	H	
25	GM304	Simulation (Workshop Mode)	31	30	96.77	H	
26	GM305	Service Management	31	24	77.42	H	
27	MKT40 9	Customer Experience Management	31	17	54.84	M	
7 The action taken reports for AY 2021-22 were presented by each area chair for faculty council approval							Area Chairs

8. Director reiterated that course instructors should communicate with students for their missed internal components and provide students an opportunity to appear for the same. Also, director advised Dean- A and COE to consult course instructors, for such missed components, before the publication of results.
9. Director shared that E cell has prepared a document National Innovation and Start Up Policy. He requested Chair- E Cell, Prof. Deepak Pandit to brief members on the same. Prof. Pandit presented the policy, which was approved and passed by the faculty council.
10. Director shared the Guest lecture policy for academic year 2021-22. Every 3 (and 1) credit course would have 2 (and 1) guest talks, preferably from the industry. These two talks would be on two topics from the course curriculum. Approvals would be required for conducting guest talks beyond this number of 2 and 1 talks. The speakers should be different; not be clubbed across sections; not be repeated across courses. In case, two or more sections are being clubbed, it would be counted as a single guest talk. Seeking CMC support in roping of guests should be discouraged. Payment up to INR 5000 would not require Director's approval and would be in auto approval mode. Also, to smoothen the documentation and process, a goggle sheet would be shared by Ms. Jolly Joseph, in which the course instructors along with other details, would also mention the completion of session. On this basis, Accounts head would release the payment, within a stipulated period of 7 days. This policy would be applicable for all courses running in campus, including those handled by Visiting faculty.

1. Program Director, Prof. Nidhi Singh raised concerns on preparation of AOL and continuous evaluation for VF courses. Director assured of resolving these issues.
2. Area Chair, Prof. Shalini Srivastava raised the concern on area chairs being a part of question paper reviewer meeting. Director mentioned that in future, area chairs would be a part of meeting finalizing reviewers for question papers.
3. The council also discussed on having an external and an internal reviewer for question papers. The new Exam Controller, Prof. Abdul Qadir in consultation with Dean A would take up the subject.
4. Director shared that Convocation is scheduled in June end and preparations for the same would commence soon.
5. Director along with faculty members bid heartfelt farewell to GM area faculty, Prof. Deepak Pandit and extended best wishes for his future assignments.

The attendance sheet is attached.

  
Dr. Vranda Jain  
(FC Secretary)

  
Dr. DN Pandey  
(Director)

