

## JAIPURIA INSTITUTE OF MANAGEMENT JAIPUR

## **Grievance Redressal Policy**





## **Policy on Grievance Redressal**

The Jaipuria Institute of Management has a standing policy in respect of addressing grievance of the students, parents and other associated persons, at earliest.

The Institute has set up a Grievance Redressal Committee in the campus in compliance with AICTE Regulations 2012, F. No. 37-3/Lega112012, dated 25.05.2012, with an objective of preventing unfair practices and to provide a mechanism to students, parents and others, for redressal of their grievances. Institute has also constituted ombudsman of external committee members in compliance of the AICTE regulation in this regard.

Any aggrieved student, parent and others can approach the Grievance Redressal Committee by filing an online complaint by visiting web link:<u>https://www.jaipuria.ac.in/grievance-redressal-form-jaipur/form-jaipur/</u>.This link has been created for reporting grievances and for seeking redressal. Matter can be escalated to the Ombudsman of external committee in case complainant seeking redressal is not satisfied with the decision of the internal grievance redressal committee.

The Director of the Institute shall issue the circular notification of Grievance Redressal Committee for each academic year that shall contain the names and contact details of the members of the committee.

The copy of the circular notification of the constitution of the Grievance Redressal Committee shall form part of the Students Hand Book and shall also be prominently displayed at various places in the campus as well as in the hostel areas, which shall include the names and the email IDs of all committee members.

The Grievance Redressal Committee shall call a meeting at earliest to address and dispose of any issue that will be brought to the notice of the committee. Further the committee would conduct a regular meetings of its members to take the stock of the general situation at the campus concerning the subject matter.

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