

JAIPURIA INSTITUTE OF MANAGEMENT
JAIPUR

SC /ST Policy

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1. Scope

The SC / ST Committee has been formulated for students of Jaipuria Institute of Management, Jaipur (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989) with the following objectives: -

- To deal with and address all issues and complaints related to SC / ST students.
- To maintain a conducive environment for SC/ ST students in the campus.
- To advise and assist the Director on all matters related to SC/ ST students.

2. SC / ST Committee Constitution and its tenure

SC/ST Committee will be constituted / reconstituted every year by Director of the Institute.

3. Structure of SC / ST Committee

SC/ST Committee will comprise of four to five faculty members of the Institute, Senior administrative manager of the Institute and one student representative of SC/ST.

4. Process of Redressal

Any SC/ST student with any complaint can approach the SC/ST Committee of the Institute in one of the following ways:

- a. Putting their complaint in complaint / suggestion box installed in the ground floor of the administrative area.
- b. Directly approaching the committee members.

5. Procedure for Committee Meetings

Periodicity and procedure for conducting meetings will be as follows:

- a. The Committee will meet once a month. However, if necessary, it may meet more than once with prior information.
- b. At least three members of the Committee should be present in a meeting.
- c. If a member of the Committee is connected with the grievance of the aggrieved individual, the concerned member of the Committee will not participate in deliberations regarding that individual's case.
- d. The Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.
- f. The Committee shall study the petition and look into the relevant and submit its report and recommendations to the Director within one month of the date of petition.

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