



MEMORANDUM OF UNDERSTANDING

Between

**Skyline University College (SUC)
Sharjah, United Arab Emirates**

And

**Jaipuria Institute of Management
Lucknow, Noida, Jaipur, Indore, India**

INTRODUCTION

This Memorandum of Understanding (hereinafter MOU) is being entered into to establish friendship and cooperation in research, education, and culture between educators and students from United Arab Emirates.

- 1. First Party:** SUC is a private University College (www.skylineuniversity.ac.ae) fully approved and accredited by Ministry of Education (MOE), UAE (www.caa.ae) and are offering Undergraduate and Graduate Programs under the School of Business with the Bachelor of Business Administration majors in Travel & Tourism Management, International Business, Information Systems, Marketing & Retail Management, Finance and Public Administration, and Masters in Business Administration with emphases on Marketing, Finance, HRM and Strategic Management & Leadership and E-Governance and the undergraduate program under the School of Information Technology with the Bachelor of Science in Information Technology major in Enterprise Computing.
- 2. Second Party:** Jaipuria Institute of Management (www.jaipuria.ac.in), one of the leading business schools in India is committed to impart quality education in management. Over a period of more than two decades, it has created a unique advantage in the field of management education. Jaipuria institutes are well acclaimed for its academic rigor, research and training & development. It believes in student centered learning & has brought reforms in defining its curriculum. Over 100 faculty members are trained on new pedagogical tools suited for different learning styles and are also extensively engaged in research. Jaipuria Institute of Management has four campuses in India, namely in cities of, Lucknow, Noida, Jaipur and Indore, and is offering Post Graduate Programmes in Business Management in all its campuses.

Skyline University College (hereinafter **SUC – First Party**) and **Jaipuria Institute of Management** (hereinafter Jaipuria Institute of Management – **Second Party**) will collaborate on the basis of reciprocity, with each of the parties responsible for the efficient implementation of the activities defined in the articles below.

COORDINATORS

The coordinators of both universities, who will serve as points of contact for the execution of this MOU, are:

1. **Jaipuria Institute of Management**

Name: **Dr. POONAM SHARMA**

Designation: Dean, International Relations

E-mail: poonam.sharma@jaipuria.ac.in

Tel: +91 981 199 2007

2. **Skyline University College**

Name: **Mr. PAWAN BHATIA**

Designation: Department Head, Corporate Affairs Office

E-mail: pawan.bhatia@skylineuniversity.ac.ae

Tel.: +971 6 544 1155 Ext. 7078

In case of a change in coordinator, each university must inform the other of this change as soon as it takes place.

ARTICLES

Article 1: Areas of Interest

Cooperation between Skyline University College and Jaipuria Institute of Management will be in the areas of Undergraduate and Graduate Programs of the School of Business and Undergraduate Program of the School of Information Technology.

The areas of cooperation are open to modification or expansion after mutual discussion and agreement.

Article 2: Activities and Cooperation

The areas of cooperation are as follows:

1. Faculty Exchange

Both universities/institutes may exchange academic faculty and staff for purposes of teaching, conducting or organizing seminars on topics of mutual interest, and collaboration in individual or joint research programs for sharing knowledge.

The number of faculty members exchanged annually and the specific conditions related to such an exchange will be determined through communication and mutual agreement between both universities. Any individual agreement reached will be appended to this agreement.

Each university will be responsible for the travel, housing, and other expenses of its own faculty. The host institution will assist in locating suitable accommodation for incoming guest faculty whenever possible.

2. Student Exchange

- Students of each university will be encouraged to visit the other to participate in study programs, training and summer programs, and other student activities.
- The length of student exchanges will preferably be one semester (*Fall or Spring*) or two semesters (*Fall and Spring*), or any other mutually acceptable duration.
- Students from each university, when applying for admission under this exchange program, will adhere to the application process of the host university. Student selection will be based on meeting the requirements of the courses/programs applied for.
- Jaipuria Institute of Management requirements for exchange students include: The applicant's academic transcript and a letter of recommendation from the supervisor.
- SUC requirements for exchange students include: The applicant's academic transcript and a letter of recommendation from the advisor/supervisor.
- In case of student transfer, payment of Tuition fees or waiver will be decided on a case by case basis. However, students will be responsible for their personal expenses including travel, housing, meals, text books, health insurance, and any other expense.
- Both institutions will assist incoming students to find suitable accommodation during their stay.

3. Collaborative Projects

Collaboration in research, study, joint hosting and organization of seminars, conferences and workshops, and any other academic activities related to the areas mentioned in Article 1 of this agreement, will be encouraged.

4. Scholarships

Scholarships for students of higher studies may be granted by each university to the other after negotiations and/or on a reciprocal basis. Terms and conditions for scholarships, after agreement between both universities will be recorded in writing, signed, and appended to this MOU.

5. Information exchange

Exchange of information and best practices in the areas of

- Curriculum development
- Research
- Community Engagement
- Professional Development
- Learning Support Services

6. Conferences

Invitation to attend conferences hosted by either institution

7. Program review

Provision of expert opinion on new courses to facilitate the Program review process at the partner institution

Article 3: Services

Visiting faculty or students will have access to the same basic services and facilities normally received by faculty and students at the host university including use of the library, web access, and any other convenience that would support and strengthen cooperative activities.

Article 4: Financial Arrangements

Any financial arrangement not already stated in the articles above, will be discussed and agreed upon, on a case-by-case basis by both universities, until a mutually acceptable framework is set-up before an academic activity, or faculty or student exchange takes place.

Article 5: Modifications and Validity

- Modifications, if necessary, can be made in writing with a notice period of 3 months, after mutual agreement. Such modifications will be appended to this agreement.
- Either party may terminate the MOU with a three month written notification sent by courier. In case of termination, the date of written notice or date of termination will not

affect the activities already in progress which will continue unhindered until concluded in accordance with the agreement under which they were initiated. This includes the financial and/or any other arrangements agreed upon at the beginning of the activity.

- This MOU becomes valid on the date of signature by both parties and remains valid for 5 years, renewed automatically unless one party informs other party for non-renewal in writing.

Dr. AMITABH UPADHYA
Dean
Skyline University College
University City of Sharjah
Sharjah, United Arab Emirates
Date: 26th of November 2017

Mr. SHREEVATS JAIPURIA
Vice – Chairman
Jaipuria Institute of Management
A32A, Sector 62
Noida, India
Date: 26th of November 2017