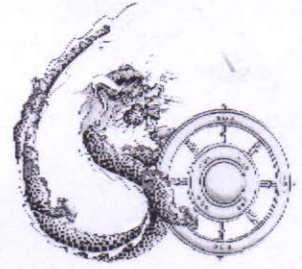




དཔལ་ལྷན་འབྲུག་གཞུང་། འཕུལ་ལྷན་ལྷན་ཁག་ལྷན་ཁག་

མི་སྲོལ་སྤྱི་ཚོན་ཐིམ་ཕུ།

HUMAN RESOURCE DIVISION  
MINISTRY OF ECONOMIC AFFAIRS  
ROYAL GOVERNMENT OF BHUTAN



MoEA/HRD- 36/2018/ 202

18<sup>th</sup> April 2018

Vineet Gupta  
Senior Manager, MDP & C  
Jaipuri Institute of Management  
Pusa Road  
Noida, New Delhi.

**Subject: Confirmation Letter Training on Advanced Office Management**

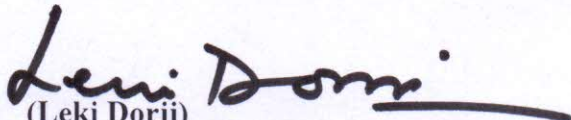
The Ministry of Economic Affairs, Thimphu on behalf of the Royal Government of Bhutan is pleased to accept the following official's short term training on "Advanced Office Management". from 23<sup>rd</sup> April 2018 - 2<sup>nd</sup> May 2018 (10days) in your institute (**Jaipuri Institute of Management, Pusa Road Noida, New Delhi**)

<u>Sl #</u>	<u>Name</u>	<u>Position Title</u>	<u>Gender</u>
1	Sherab Dorji	Sr.Store Keeper	Male
2	Ngwang Yangchen	Sr. Store Keeper	Female
3	Tshedon Zangmo	Sr.Admin.Asstt	Female
4	Lemo	Admin.Asstt(HR Asstt)	Female
5	Namgay Pem	Admin.Asstt(HR.Asstt)	Female
6	Sangay Lhamo	Admin.Asstt(HR Asstt)	Female
7	Cheten zangmo	Admin.Asstt(HR Asstt)	Female
8	Sherab Pelzom	Admin.Asstt.II(Visa & HR Asstt.)	Female

This confirmation and acceptance letter is as per your invitation letter dated 10<sup>th</sup> April 2018.

Thanking you,

Yours faithfully

  
(Leki Dorji)  
Human Resource Officer

CC:

1. The Hon'ble Secretary, Ministry of Economic Affairs, Thimphu. For his kind information.
2. Director, Directorate Services, Ministry of Economic Affairs, Thimphu. For his kind Information.
3. Chief Finance Officer, Directorate Services, Ministry of Economic Affairs, Thimphu. For her kind information
4. Office Copy.