

## Girish Bhatt

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**From:** rejo mathew (रेजो मैथ्यू) <rejomathew@bharatpetroleum.in>  
**Sent:** Wednesday, August 21, 2019 9:15 AM  
**To:** girish.bhatt@jaipuria.ac.in  
**Cc:** 'Yash Pal Singh Kanwar'; kshitij midha (क्षीतिज मिधा); ritesh cotia (रितेश कोटिया); 5 HEMANT KUMAR KAPOOR (हेमंत कुमार कपूर)  
**Subject:** RE: [EXT] RE: Team Leaders Training

Dear Girish,

We shall conduct the training program at Bijwasan Installation. OJT in second half can be planned at BS Dwarka/Jaglan Ser Stn.

Request you to kindly plan accordingly.

Regards  
Rejo Mathew

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**From:** Girish Bhatt [mailto:girish.bhatt@jaipuria.ac.in]  
**Sent:** Friday, August 16, 2019 11:45 AM  
**To:** rejo mathew (रेजो मैथ्यू)  
**Cc:** 'Yash Pal Singh Kanwar'; kshitij midha (क्षीतिज मिधा); ritesh cotia (रितेश कोटिया)  
**Subject:** [EXT] RE: Team Leaders Training

Dear Mr. Rejo Mathew,

With reference to our meeting on 14/08/19, we will be conducting the said training in 3 batches on 22/08/19, 29/08/19 and 05/09/19.

The faculty and a Coordinator from Jaipuria Institute will be there on the above dates around 10:30 am and will start the session by 11:00 am.

Also request you to share the address of Training Venue at Vasant Vihar.

Feel free to call for any query or suggestion.

Thanks & Regards,  
Girish Bhatt

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**From:** Girish Bhatt [mailto:girish.bhatt@jaipuria.ac.in]  
**Sent:** Monday, August 12, 2019 11:08 AM  
**To:** 'rejo mathew (रेजो मैथ्यू)' <rejomathew@bharatpetroleum.in>  
**Cc:** 'Yash Pal Singh Kanwar' <yps.kanwar@jaipuria.ac.in>; 'kshitij midha (क्षीतिज मिधा)' <kshitijmidha@bharatpetroleum.in>; 'riteshcotia@bharatpetroleum.in' <riteshcotia@bharatpetroleum.in>  
**Subject:** RE: Team Leaders Training

Dear Mr. Rejo Mathew,

Thank you very much for giving this opportunity to us.

We confirm that we will conduct the Team Leaders Training program of all 3 batches.  
Please find attached the tentative program schedule for your ready reference.  
The contents can be modified if required based on your inputs.

You are requested to kindly ask your dealers to make the cheque of Rs. 1180/- (Rs. 1000 + GST @18% = Rs. 180) against the professional charges

Following are the details:

Beneficiary's Name	Jaipuria Institute of Management A/C Mgmt Development Prog
Amount	Rs. 1180/-

For any further queries please feel free to call or write to the undersigned.

Thanks & Regards,  
Girish Bhatt

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**From:** rejo mathew (रेजो मॅथ्यू) [<mailto:rejomathew@bharatpetroleum.in>]  
**Sent:** Saturday, August 10, 2019 11:13 AM  
**To:** Girish Bhatt <[girish.bhatt@jaipuria.ac.in](mailto:girish.bhatt@jaipuria.ac.in)>  
**Cc:** kshitij midha (क्षीतिज मिधा) <[kshitijmidha@bharatpetroleum.in](mailto:kshitijmidha@bharatpetroleum.in)>; ritesh cotia (रितेश कोटिया) <[riteshcotia@bharatpetroleum.in](mailto:riteshcotia@bharatpetroleum.in)>  
**Subject:** Team Leaders Training

Dear Girish,

With reference to our meeting on 09.08.2019. Following shall be the frame work for the training planed.

- 1) Total No of 91 Team Leaders shall be trained from 91 ROs.
- 2) Training shall be imparted in a batch of 30. Hence 3 batches shall be formed.
- 3) 1st batch training is being planned on 22.08.2019 at BP Vasant Vihar.
- 4) Training to start at 11 AM and be concluded by 5 PM.
- 5) Individual Team Leader shall carry the training fee in a form of cheque and hand over to the representative of Jaipuria Institute during training.

You are requested to design the training program and share with us the schedule for the day.

For any clarity please feel free to call the undersigned.

Regards  
Rejo Mathew

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This message was sent from Mailing System of Bharat Petroleum Corporation Limited (BPCL), India. Unless explicitly authorized by BPCL, the views expressed in the message are of the sender. The information in this message and any attachments are intended for exclusive use of the recipient(s) and may contain proprietary, confidential or privileged information. Unintended recipient(s) may kindly delete it and notify the sender immediately. Recipient(s) are cautioned to check message/ attachments for any virus./ यह संदेश भारत पेट्रोलियम कॉर्पोरेशन लिमिटेड (बीपीसीएल) - भारतवर्ष की मेलिंग संदेश प्रणाली से भेजा गया है। संदेश में जो विचार व्यक्त किये गये हैं वे प्रेषक के अपने हैं, जब तक कि इन्हे बीपीसीएल द्वारा स्पष्ट रूप से अधिकृत न किया गया हो। इस संदेश एवं किसी भी

अनुलग्नक में दी गई जानकारी, प्राप्तकर्ता(ओं) के अनन्य उपयोग के लिए है और इसमें मालिकाना, गोपनीय या विशेषाधिकार की जानकारी हो सकती है। अनभिप्रेत प्राप्तकर्ता कृपया इसको हटा दें एवं प्रेषक को तुरंत सूचित करें। प्राप्तकर्ता(ओं) को सतर्क किया जाता है कि संदेश/ संलग्नक में किसी भी प्रकार का वायरस ना हो, इसकी जांच कर लें।

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