

---

**From:** Jolly Joseph <jolly.joseph@jaipuria.ac.in>  
**Sent:** Tuesday, April 18, 2017 10:57 AM  
**To:** poonam.sharma@jaipuria.ac.in; shalini.verma@jaipuria.ac.in; sonali.singh@jaipuria.ac.in; jolly.joseph@jaipuria.ac.in; vinita.srivastava@jaipuria.ac.in; nidhi.singh@jaipuria.ac.in  
**Subject:** Handbook of Guidelines on Sexual Harassment of Women at Workplace  
**Attachments:** PoshHandbook.pdf

Dear Madam,

Attached herewith the Handbook of Guidelines on Sexual Harassment of Women at Workplace for Employers / Institutions / Organisations/ Internal Complaints Committee / Local Complaints Committee (Prevention, Prohibition and Redressal) Act, 2013 for your reference and record. This has been provided by Mr. Raj Gupta who had delivered session during POSH workshop held last week at our campus.

Regards,  
Jolly Joseph

**From:** Raj Gupta [<mailto:cosmoplus902@gmail.com>]  
**Sent:** Friday, April 07, 2017 8:47 PM  
**Subject:** Re: Workshop on POSH

Greetings,  
Sending the guidelines Handbook as released by the Ministry of Women & Child Development. May take a few copies and distribute to the ICC members. It would be very useful.  
regards,  
Raj

On Sat, Apr 1, 2017 at 10:29 AM, Raj Gupta <[cosmoplus902@gmail.com](mailto:cosmoplus902@gmail.com)> wrote:

Dear Ms. Patel,  
Greetings,  
I confirm my availability for the workshop on 7th April'17 at 10 am.  
Kindly arrange for the following,  
1. Screen,  
2. Projector  
3. Small Audio system to show films/videos, for a small group say 20-25, PA system may not be equird,  
4. A computer system with connectivity to the projector, I will carry my own but some times connectivity with the projector creates a problem.  
Attaching my profile and the workshop brochure.  
Regards,  
Raj Gupta

On Thu, Mar 30, 2017 at 5:45 PM, Sohini Patel <[sohini.patel@jaipuria.ac.in](mailto:sohini.patel@jaipuria.ac.in)> wrote: